**附件二：**

**2019**届毕业生双选会与会招聘单位详介

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 单  位  自  然  概  况 | 单位全称 | | **（加盖公章）** | | | | | | | | | | | | | | | | | | | | |
| 成立日期 | |  | | | | | | | | 注册资金 | | | | | |  | | | 单位性质 | |  | |
| 法人代表 | |  | | | | | | | | 工商登记号 | | | | | |  | | | | | | |
| 单位总部所在地 | | | | | | 省 市 县（市区） | | | | | | | | | | | | | | | | |
| 详细地址 | | | | | | |  | | | | | | | | | | | | | | | |
| 单位简介 | （单位简介字数在400字以内） | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | |
| 招聘要求 | 招 聘 岗 位 | | | 人 数 | | | | | | 性别要求 | | | 专业要求 | | | 基本薪资待遇 | | | | | | | 其 他 |
|  | | |  | | | | | |  | | |  | | |  | | | | | | |  |
|  | | |  | | | | | |  | | |  | | |  | | | | | | |  |
|  | | |  | | | | | |  | | |  | | |  | | | | | | |  |
|  | | |  | | | | | |  | | |  | | |  | | | | | | |  |
|  | | |  | | | | | |  | | |  | | |  | | | | | | |  |
|  | | |  | | | | | |  | | |  | | |  | | | | | | |  |
|  | | |  | | | | | |  | | |  | | |  | | | | | | |  |
| 聘  岗  承  诺 | 对新聘毕业生有无试用期 | | | | | | | | | | |  | | | | | | | 试用期限 | | 个月 | | |
| 受聘后主要  从事的业务 | | | |  | | | | | | | | | | | | | | | | | | |
| 试用期间待遇 | | | |  | | | | | | | | | | | | | | | | | | |
| 食宿安排 | | | |  | | | | | | | | | | | | | | | | | | |
| 转正定级后,对员工的管理、培训、晋升、福利、保险、薪酬等待遇情况 | | | |  | | | | | | | | | | | | | | | | | | |
| 单位联系方式 | 通讯地址 | | | | | | | |  | | | | | | | | | | | | | | |
| 具体联系人 | | | | | | | |  | | | | | 联系电话 | | | |  | | | | | |
| 传真 | | | | |  | | | | | | | | | 电子信箱 | | | |  | | | | |
| 人事部门  负责人 |  | | | | | | | | | | | | | 联系电话 | | | | 办公： | | | | |
| 手机： | | | | |
| 单位网址 |  | | | | | | | | | | | | | | | | | | | | | |
| 备注 |  | | | | | | | | | | | | | | | | | | | | | | |

注：①请认真、如实填写本表,切勿空缺。届时将按此表内容制作双选会会刊发放给所有毕业生。

②请务必发送电子版，邮件请发送至：**sdjmzsb@163.com**